



# ACTRA Apprentice Membership Application

	MAIL TO	CHEQUETO	PRSCHEQUETO
HOME	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
AGENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HELD BY ACTRA	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DIRECT DEPOSIT	N/A	<input type="checkbox"/>	<input type="checkbox"/>

Professional/Stage Name (if applicable):		Stage First Name		Stage Last Name	
Legal Name:		Legal First Name		Middle Initial/Name	
Corporation Name (if applicable):		Corporate Name		GST/HST/QST#:	
SIN		Date of Birth (dd/mm/yy)		Gender: Male <input type="checkbox"/> Female <input type="checkbox"/> Another Gender Identity <input type="checkbox"/>	
<b>Home Address and info</b>					
Street					
City		Province		Postal Code	
HomePhone		Cell		Business Phone	
				Email	
<b>Agency Address and Info</b>					
Agency Name			Agent Name		
Street					
City		Province		Postal Code	
Business Phone		Cell		Fax	
				Email	

<b>QUALIFICATION FOR MEMBERSHIP</b>	
# of Eligible Work Permits: _____ <small>(Proof must be retained by member.)</small>	Date of 1st Work Permit: _____ <small>dd/mm/yy</small>
Recent Graduate _____	AABP 1600 hours _____

<b>APPLICATION FOR ACTRA MEMBERSHIP AND DESIGNATION OF BARGAINING AGENT</b>	
<p>I, _____, the undersigned, make application for Apprentice Membership in ACTRA and if accepted I agree to be bound by and observe the Constitution and By-Laws, Rules, Regulations, Codes, Schedules and Agreements of ACTRA in effect, or as they may be amended from time to time. In particular, I agree to abide by Article 404 of the Constitution "Work Rules and Ethics", a copy of which is on the back of this application. In making application for membership in the Alliance of Canadian Cinema, Television and Radio Artists, I declare that I am (either) a <b>Canadian citizen</b> or a <b>person granted permanent residency status by the Government of Canada</b>.</p> <p>I understand that I may be required to present documented proof of either citizenship or permanent residency status. I further understand that should this declaration prove to be false, ACTRA may unilaterally refuse to grant me membership in ACTRA or may revoke such membership once granted.</p> <p>I hereby of my own free will, designate ACTRA as my exclusive bargaining agent for collective bargaining purposes for minimum terms and conditions in any and all matters relating to my engagement and/or employment as a performer within the jurisdiction of ACTRA.</p> <p>I acknowledge and agree that ACTRA (which includes its collective society, the ACTRA Performers' Rights Society) is hereby appointed as my exclusive agent throughout the world in all respects in connection with all of my rights of any nature, contractual or statutory, to receive residuals, royalties, Use Fees, and other like remuneration, arising by virtue of:</p> <ul style="list-style-type: none"> <li>i) any collective or other Agreement to which ACTRA is a party, such as (without limitation) the Independent Production Agreement, the Commercial Agreement, the ACTRA Audio Code,</li> <li>ii) any provision of the <i>Copyright Act</i>, or substantially similar foreign statute as amended or replaced from time to time, which provides for Copyright for Performers, Rights of Remuneration and/or other like Neighbouring Rights for artists or performers, such as (without limitation) performers' rights of remuneration in relation to sound recordings (Section 19) and the levy on blank audio recording media (Section 83) and in relation to audiovisual fixations.</li> </ul> <p>I agree to provide a current photo and resume to ACTRA to be used in accordance with the ACTRA By-Laws.</p> <p>I consent to ACTRA's disclosure of the personal information contained on this form to the ACTRA Fraternal Benefits Society and the ACTRA Performers' Rights Society for purposes as outlined in ACTRA's Privacy Policy (see www.actra.ca)</p> <p>I understand that ACTRA and/or its Branch/Local Union offices may send me communications from time to time by electronic and other means and that my consent to receive such communications from ACTRA and/or its Branch/Local Union offices is a required condition of my ACTRA Membership. By signing this form I give my express consent to the receipt of all communications from ACTRA and/or my ACTRA Branch/Local Union office.</p> <p>As an ACTRA Apprentice Member, I authorize the Engager(s) to make deductions as are required under the Agreements and to remit such deductions to ACTRA and the ACTRA Fraternal Benefit Society.</p> <p>I consent to ACTRA sending me any documents, including tax receipts pursuant to the Income Tax Act and any applicable regulations, in an electronic format</p>	
Applicant/Legal Guardian	Signature of Witness
Signature Parent/Guardian Name: _____	
Date: _____	Date: _____

ALL THE ABOVE INFORMATION MUST BE PROVIDED IN ORDER TO ESTABLISH RETIREMENT PLANS.

<b>FOR OFFICE USE ONLY</b>			
APPROVED BY: _____	BRANCH: _____		
ACTRA ID: _____	INITIATION DATE: _____ <small>dd/mm/yy</small>	INPUT DATE: _____ <small>dd/mm/yy</small>	

## **RIGHTS AND OBLIGATIONS OF AN ACTRA MEMBER:**

An ACTRA Member shall not act in a manner that is prejudicial to the interest and welfare of ACTRA or its members.

The work rules and ethics for ACTRA members are defined in Article 404 of the ACTRA Constitution.

Article 404: Work Rules and Ethics:

- a) act in a manner to protect and respect the integrity of the profession and their colleagues in ACTRA;
- b) work only for employers/engagers with whom ACTRA or the Branch/Local Union has a Collective Agreement, or for engagers who are signatories to an ACTRA Agreement, Code or Schedule of Fees, and have not been declared unfair engagers/employers;
- c) except in the case of charitable or similar production, where specific written permission is given by ACTRA or the Branch/Local Union, work at a rate or fee of not less than that prescribed in the ACTRA or Branch/Local Union Agreement, Code or Schedule of Fees in effect;
- d) work only with members in good standing of ACTRA, or persons who have otherwise been qualified by ACTRA or the Branch/Local Union to work in its jurisdiction;
- e) work only under the terms of a written contract entered into prior to the engagement, where the Agreement, Code or Schedule so provides;
- f) work in compliance with all written agreements between ACTRA and other Associations or Unions;
- g) fulfill all contracts with employers/engagers and exercise professional conduct during an engagement by:
  - i) appearing at all places of work at the appointed time;
  - ii) maintaining membership in good standing and
  - iii) refraining from harassment of fellow members and employees of ACTRA

Copies of ACTRA By-laws and Constitution are available at the Branch/Local Union office and on the ACTRA website [www.actra.ca](http://www.actra.ca).

## **IMPORTANT MEMBER RESPONSIBILITIES**

Members can only work under ACTRA agreements.

Members are responsible for ensuring that their renewal fees are paid on time. Failure to pay renewal fees for any reason can lead to membership cancellation.

Members are responsible for ensuring that ACTRA has their correct home address, e-mail and phone number. Members can update their contact information by advising the home branch or on line by going to: <http://system.actra.ca/> ; UBCP/ACTRA members can go to: <http://system.actra.ca/ubcplogin.aspx>. A member must advise the Branch/Local Union office of any change within thirty (30) days. (ACTRA By-Laws, Obligations of a Member of ACTRA, #6)

## **ACTRA PRIVACY POLICY**

ACTRA (Alliance of Canadian Cinema, Television and Radio Artists) is committed to the privacy of our members.

This Privacy Policy applies to information collected online through ACTRA's website, which includes [www.actra.ca](http://www.actra.ca) and links from that site to the ACTRA Membership System (AMS) and ACTRAonline (including Voice, Diversity, Stunts and Background). However you choose to provide information to us, we use security safeguards to ensure your personal information is protected. We are committed to informing ACTRA members about our privacy policies and information handling practices.

The personal information you provide to ACTRA is treated with care for your privacy and security. The information ACTRA members provide is used to deliver quality services to our ACTRA members.

Our site may contain links to other websites over which we have no control. ACTRA is not responsible for the privacy policies or practices of other websites you may choose to link to from the ACTRA website. We will indicate when you are leaving the ACTRA website by displaying a pop-up message.