



July 4, 2013

**ACTRA – ICA / ACA Joint Interpretation Bulletin
National Commercial Agreement (NCA) 2011 – 14
Travel Time: Articles 1301 + 1303; Local and Regional Addendum, Article 705**

ACTRA and the Institute of Communication Agencies (ICA) and the Association of Canadian Advertisers (ACA) have agreed upon the following guidelines with respect to computing compensation for Travel Time.

Further to the NCA, Articles 1301 + 1303 and, the Local and Regional Addendum, Article 705, when a Performer is required to travel outside a 40 km radius of the city center, such travel time shall be compensated at the Performer's hourly rate, taking into account the following circumstances:

- The time the Performer leaves his/her place of residence (note: Commercial Engagement Contract, "Travel time: From Home To Location" or pre-arranged point of pick-up within the radius).
- The Canadian Air Transport Security Authority (CATSA) requirement for passengers to arrive at least one hour prior to departure.
- De-planing.
- Arrival at the designated destination (e.g. hotel or set / location).

For the complete Travel Time provisions, please refer to the NCA, Section 13. Should you have any questions, do not hesitate to contact your local ACTRA office or, Winnie Alford, Advisor of Talent Issues, ICA/ACA, winnie@secondunit.net.

Please distribute this bulletin to all production personnel.



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