

**ACTRA**

# Commercial Work Permit Application

1. An Application for a Work Permit is to be completed at least 48 hours prior to work (A801).
2. Complete the Application in full.
3. Submit completed permit forms as follows:

<b>1. APPLICANT</b>		Citizenship _____ (If non-resident, attach resume and photo)	
Professional Name _____		Home Phone: _____	
Legal Name _____		Mobile Phone: _____	
Email: _____			
Home Address _____			
City, Province _____	Postal Code _____	Country _____	
Agent Company Name _____	Agent Phone # _____		
DOB (day/month/year) _____	If Minor, name of Guardian _____		
Male _____ Female _____ SIN# _____	SAG-AFTRA Member No _____ Yes _____		
Apprentice Member No _____ Yes _____	Apprentice Member# _____ Equity Member No _____ Yes _____		

<b>2. PRODUCTION</b>			
Adhered Engager (Ad Agency) _____			
Sponsor (Client) _____	Product _____		
Production House _____			
Commercial Name _____			
Role _____			
Number of ACTRA Member/Apprentice Members Auditioned _____	Names _____		
_____			
Performance Category _____	TV _____	Radio _____	Digital Media _____
			Number of Commercials _____
Production/Session Date _____	City/Location _____		

<b>3. SIGNATURE</b>
Applicant/Engager/Representative _____

Permit applications are NOT processed without payment.

<b>4. PAYMENT</b>			
Work Permit Fee _____	Paid By: Performer _____ Agent _____ Production _____ Other _____		
Method of Payment	Visa _____	Mastercard _____	Cheque _____
	Cash _____	Deduct at Source _____	
Provide receipt: by email _____	by mail to _____		
Name of Credit Card Holder _____			
Credit Card# _____	Expiry Date _____		
Signature of Cardholder _____			

<b>For Office Use:</b>	
Engager ID# _____	Commercial ID# _____
Date Approved _____	Date Processed _____
Approved/Denied By _____	Qualifying: Yes _____ No _____
	Work Permit # _____
Reason for Denial _____	